



Pre-K Before & After School Childcare Registration Form
This form must be submitted whether you use this care or not

I understand that Pre-K students are eligible for Before and After School Care at no additional cost as long as they are picked up within open hours. If care is extended beyond open hours for any reason, an additional charge of \$2.00 for every 10 minutes will be charged. You will receive a bill for this amount. Emergency contacts will be called for pick-up after 5:30 pm. in the event that we cannot reach a parent.

Please check the correct statement below.

- We will be using Before School Care (for the child listed above) which opens at 7:00 am. until 7:30 am. when students are transferred to their classrooms. **Students may not be left unaccompanied at school prior to a staff person's arrival.**
- We will be using After School Care that closes at 5:30 pm. I understand that I will be billed if I arrive any time after 5:30 at a cost of \$2.00 for 10 minutes. If I cannot be reached my emergency contacts will be called to pick-up my child.
- We will be not be using the Before School or After School Care at any time.

Please initial the two statements below.

- I understand that emergency coverage for after school care when I have not made plans at least one week in advance, would cost \$5.00 an hour (closes at 5:30) and I would be billed for this care. The parent must call the school at 427-4595 by 2:30 pm. in an emergency.
- I understand that I must complete this form and give it directly to a Pre-K teacher to effectuate a change in care plans (this form must be turned in at least one week in advance of a change that adds service).

Parent/Guardian's signature: _____ Date: _____

Name of student: _____

Parent's names: _____

Please circle the days childcare is needed for the student above:

M T W TH F

Name of person responsible for dropping off student: _____

Emergency contact information:

Name: _____ Relationship to student: _____

Work phone: _____ Cell phone: _____