



INTERNET USAGE POLICY

Internet access is available to students and teachers via the Legacy Christian Academy network. We believe the Internet offers a wide variety of unique resources to both students and teachers. Our goal in providing this service to teachers and students is to promote educational excellence at LCA by encouraging resource sharing, innovation and communication.

With access to computers and people all over the world also comes the availability of material that may not have any educational value. LCA has taken reasonable steps to restrict access to inappropriate materials through the use of a web filter. This software not only controls the access kids have at school but also has the ability to control what they are allowed to view at home. With the rapid growth of the Internet it is impossible to control all materials and inappropriate information. **Therefore, parents and students shall not hold LCA responsible for non-educational usage or inappropriate materials accessed or acquired through or supplied through the Internet.**

All use of the LCA network must be consistent with the Vision and Mission of LCA. Guidelines of proper conduct for the students are provided here so that you are aware of your responsibilities and to ensure optimal operation of LCA's network. This requires ethical and legal utilization of the network resources. If a user violates any of these provisions, his/her access may be terminated and future access could possibly be denied.

Acceptable Use - The purpose of the Internet is to support research and education by providing access to unique resources and the opportunity for collaborative work. **Use of the school Internet must be in support of education and consistent with educational and moral objectives.** Use of other wireless networks or computing resources at LCA must comply with the rules appropriate for the LCA network. Transmission of any material in violation of any U.S. or state regulation is prohibited.

Unacceptable Use (includes, but is not limited to):

- **Obscene material:** The display of any kind of obscene image or document on any LCA computing resource is a violation of existing policy on sexual harassment. In addition, obscene material may not be archived, stored, distributed, edited, or recorded using the LCA network, printing, or computing resources.
- **Bullying or threatening behavior:** The use of LCA technology and/or the LCA network to threaten or bully violates the school bullying policy. In addition, materials that are threatening may not be archived, stored, distributed, edited, or recorded using the LCA technology and/or the LCA network.

- **Improper use of copyrighted material:** Use of technology such as torrents and other peer-to-peer file sharing is prohibited. While some of the files available are legal to download, a large majority of what is available violates trademark and copyright laws. Music, video games, movies, and TV shows are not allowed to be downloaded on the LCA network or stored on LCA laptops.
- **Hacking:** Use of your laptop for any form of hacking is prohibited. This includes the alteration of your laptop to provide yourself with administrative rights, installation of any software that allows you to create virtual computers on your laptops (VMware, Parallels, etc.), or use of terminal to alter your operating system.
- **Passwords:** Attempting to obtain or use staff wireless passwords or any other administrative password that allows you to circumvent the LCA network is prohibited.
- **Product advertisement or political lobbying.**
- **Use for commercial activities.**

Sending or forwarding unsolicited mass e-mail.

Privilege

The use of the Internet is a privilege, not a right and inappropriate use may result in the cancellation of those privileges. The school has the right to deny, revoke, or suspend user access.

Netiquette

You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:

- Do not reveal your personal address or phone number or the names, addresses, and/or phone numbers of students or colleagues.
- Be polite. Your use of the Internet should not discriminate, abuse, harass, or bully others.
- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
- Do not use any language that may be considered sexual harassment. Respect your fellow students.
- Illegal activities are strictly forbidden.
- Note that LCA e-mail is not guaranteed to be private. The administration does have access to all LCA e-mail accounts. Messages relating to or in support of illegal activities may be reported to the authorities.
- Do not use the network in such a way that you would disrupt the use of the network by other users.

LCA makes no warranties of any kind, whether expressed or implied, for the service it is providing. LCA will not be responsible for any damages suffered. This includes loss of data resulting from delays, non-deliveries, or service interruptions caused by negligence, errors or omissions. Use of any information obtained via the LCA network is at the user's own risk. LCA is not responsible for the accuracy or quality of information obtained.

Security on any computer system is a high priority, especially when the system involves many users.

- If you feel you can identify a security problem on your laptop or the Internet, you must notify the LCA Tech Department.
- Do not demonstrate any problems to other users.
- You are not allowed to use another individual's account.
- Attempts to access the Internet as a System Administrator may result in cancellation of user privileges.
- Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet and school network.
- Each person using the LCA network shall identify themselves honestly, accurately, and completely when corresponding or participating in interactive activities. This includes having the correct name on your laptop and e-mail display name.

Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, data of another user, Internet, or any agencies or other networks that are connected to the Internet. This includes but is not limited to propagating any virus, worm, Trojan horse, trap-door, or back-door program code or knowingly hacking, disabling or overloading any computer system, network, or to circumvent any system intended to protect the privacy or security of another user. LCA will report and cooperate fully with any law enforcement agency investigation.