



POSTING DATE: September 2021
POSITION TITLE: **Site Manager (Winter)**
REPORTS TO: Athletic Director
STATUS: Part-Time; Non-Exempt
START DATE: November 2021
HOURS: TBD (dependent on boys & girls basketball game schedules)
CONTACT: HR@lcamn.org

Overview:

LCA hires staff who care about the spiritual and academic growth of our student athletes, who maintain high academic standards, and who love Christ and live by biblical principles.

As a LCA employee, it is essential and foundational to understand, live out, and agree wholeheartedly with Legacy's Statement of Faith, Social Stances, Core Values, and the Profile of a Legacy Employee.

In the role of the Site Manager, you will ensure a safe, respectful and enjoyable experience for players, coaches, officials and spectators. At the same time, the game personnel will be held to the standards of excellence of Legacy Christian Academy.

Job Requirements & Qualifications:

- Possess a strong Christian faith with a solid knowledge of the Bible, a growing personal relationship with Jesus Christ, and a demonstrated character of integrity. Believe and actively support the school's Statement of Faith.
- Complete pre-game setup including gate table, opening concessions, opening locker rooms and locking doors to keep spectators in the appropriate space.
- Welcome teams and officials to Legacy Christian Academy and escort them to the appropriate location.
- Provide vouchers to game workers and officials.
- Moderate spectators to ensure sportsmanship.
- Complete post-game duties including texting results to AD, sweeping bleachers, vacuuming lobby and picking up the locker room.

Education/Experience: Previous experience in assigned position at the high school or college level preferred.

Licensing/Certification: First Aid, CPR and AED certification preferred. Maintains continuing education requirement for MSHSL.

How to Apply:

Candidates who meet the qualifications above should follow these steps:

1. Complete the on-line application at <https://www.lcamn.org/about-us/employment/>
2. Attach your resume'
3. Review our Statement of Faith and Social Stances on our LCA website.

Legacy Christian Academy exists to equip the mind and disciple the heart of each student for Christ-like living.